



**Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Learning mobility for higher education students and staff
between EU Member States and third countries associated to the
Programme
and third countries not associated to the Programme**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 20[23]-20[27] in:

- KA131 Higher education mobility supported by internal policy funds
- KA171 Higher education mobility supported by external policy funds

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

1 Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

2 https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

3 https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

4 https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
Sabanci University	TR ISTANBU2 0	Central Level: International Relations Office (Agreements) Tel: +90 (216) 483 9703, Fax: +90 (216) 483 9715, E: iro-partners@sabanciuniv.edu	General: www.sabanciuniv.edu http://iro.sabanciuniv.edu Faculty/faculties: https://www.sabanciuniv.edu/en/all-programs Course catalogue: https://iro.sabanciuniv.edu/node/390#un
Oles Honchar Dnipro National University	UA DNEPROP ET 01	International Relations Office 72, Haharina Ave, Dnipro, 49045, Ukraine iro.dnu226@gmail.com	General: https://www.dnu.dp.ua/ Faculty/faculties: https://www.dnu.dp.ua/ Course catalogue: https://www.dnu.dp.ua/en/welcome_to_dnu

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. *In case of later updates in the mobility data, the partners can also agree to accept informal communication means (e.g. exchanges of emails as written proof).*

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area ISCED CODE ⁷ (optional)	Subject area NAME (optional)	Study cycle [short cycle, 1st, 2nd or 3rd] (optional)	Number of mobility periods			
					Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
TR ISTANBU 20	UA DNEPRO PET 01		All Departme nts	3rd	2	5	2	7
UA DNEPROP ET 01	TR ISTANBU 20		All Departme nts	1st , 2nd or 3rd	2	5	2	7

Optional additional information

e.g. blended mobility, etc.

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
TR ISTANBU20		English	N/A	B2	C1
UA DNEPROPE T 01		Ukrainian	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

8 For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR):

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
Sabanci University use OS to provide mentioned priorities to partner universities.	Provision of promotional materials
	Organization of staff training week for project partners

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
TR ISTANBU20	Winter Term: from September to January Spring Term: from February to June	May 30 th October 31st
UA DNEPROPET 01	Winter/Autumn Term: Early September to late February Spring Term: Early March to the end of June (including examination periods)	Winter/Autumn Term: 15 April Spring Term: 15 November The nominees' data should be sent to iro.dnu226@gmail.com

The receiving institution will send its decision within [5] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
TR ISTANBU20	suincoming@sabanciuniv.edu	https://iro.sabanciuniv.edu/students/exchange/incoming/application
UA DNEPROPET 01	iro.dnu226@gmail.com	https://www.dnu.dp.ua/docs/dnu/polozhennya/Polozhennya_pro_akadem_mobil'nist'_21_01_2021.pdf https://www.dnu.dp.ua/docs/dnu/polozhennya/Poriadok_Konkurs_vidbir_Akadem_obmin.PDF

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

Academic and additional requirements		
Requirement	Details	Website for information (optional)
Academic requirements	For student mobility, minimum 20 ECTS workload should be available for the exchange term. Participant from the subject area and EQF level stated in Part 2.	https://iro.sabanciuniv.edu/students/exchange/incoming/application#elig
CV	Only for staff mobility	
Motivation letter	Only for staff mobility	
Inclusion measures ¹⁰	Targeted categories of participants with fewer opportunities (see Erasmus+ Programme Guide) To further enhance the inclusion dimension of KA171, partners are encouraged to discuss indicative targets during selection process. The support will be implemented according to guideline provided by Turkish National Agency	https://iro.sabanciuniv.edu/students/exchange/incoming/specialneeds
Other (Language Requirements)	B2 Level English for student mobility/ C1 Level English for staff mobility	

6. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus+ Student Charter¹¹](#).
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

¹⁰ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

¹¹ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	TR ISTANBU20	Incoming Students: suiincoming@sabanc iuniv.edu	http://iro.sabanciuniv.edu/students/exchange/incoming/accomodation

		+902164839627	
Language Support	TR ISTANBU20	Incoming Students: suincoming@sabanciuniv.edu +902164839627	
Visa	TR ISTANBU20	Incoming Students: suincoming@sabanciuniv.edu +902164839627	http://iro.sabanciuniv.edu/en/students/exchange/incoming/visa-travel#Student Visa
Insurance	TR ISTANBU20	Incoming Students: suincoming@sabanciuniv.edu +902164839627	http://iro.sabanciuniv.edu/en/students/exchange/incoming/visa-travel#Student Visa
Inclusion of participants with fewer opportunities	TR ISTANBU20	Incoming Students: suincoming@sabanciuniv.edu +902164839627	e.g. available infrastructure for: Reduced mobility or hearing/visual impairments, students/staff with children, etc. https://iro.sabanciuniv.edu/student/s/exchange/incoming/specialneeds
Mentoring	TR ISTANBU20	Incoming Students: suincoming@sabanciuniv.edu +902164839627	https://iro.sabanciuniv.edu/student/s/exchange/incoming/arrivingatsu#Mentor%20Students
Grant payments	TR ISTANBU20	Incoming Students: suincoming@sabanciuniv.edu +902164839627	https://iro.sabanciuniv.edu/en/grants
Alumni information	TR ISTANBU20	Incoming Students: suincoming@sabanciuniv.edu +902164839627	
Accommodation	UA DNEPROPET 01	int.education.dnu@gmail.com	https://www.dnu.dp.ua/en/structure_and_administration_of_the_board
Language Support	UA DNEPROPET 01	iro.dnu226@gmail.com	
Visa	UA DNEPROPET 01	int.education.dnu@gmail.com	https://www.dnu.dp.ua/en/structure_and_administration_of_the_board

Insurance	UA DNEPROPET 01	int.education.dnu@gmail.com	https://www.dnu.dp.ua/en/structure_and_administration_of_the_board
Inclusion of participants with fewer opportunities	UA DNEPROPET 01	iro.dnu226@gmail.com	
Mentoring	UA DNEPROPET 01	iro.dnu226@gmail.com	
Alumni information	UA DNEPROPET 01		https://www.dnu.dp.ua/view/welcome_to_dnu

Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed

TR ISTANBU20:

<http://iro.sabanciuniv.edu/en/students/exchange/incoming/ects#grade>

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

7. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)¹². The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
TR ISTANBU2 0		TR ISTANBU20: http://iro.sabanciuniv.edu/en/students/exchange/incoming/ects#grade
UA DNEPROPE T 01		European Credit Transfer and Accumulation System is used.

8. Any other information regarding the terms of the agreement (optional)

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¹² The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

9. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹³
TR ISTANBU20	Prof. Dr. Yusuf Lelebici, President	05.12.2023	 Sabancı Universitesi
UA DNEPROPET 01	Prof. Dr. Sergiy Okovytyy, Rector	24/11/2023	Sergiy Okovyt yy Подписано цифровой подписью: Sergiy Okovytyy Дата: 2023.11.24 16:24:57 +02'00'

¹³ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation